

INSTRUCTIONS TO PARTICIPATE IN THE VIRTUAL BOARD OF ADJUSTMENT HEARING ON JANUARY 7, 2020 AT 12:00 P.M.

1. Observe the live meeting virtually by clicking on the following link:

<https://cityofphoenixpdd.webex.com/cityofphoenixpdd/onstage/g.php?MTID=e4b2533301d0342d1b96808aa6dbae0b7>

2. Once directed to the webpage, complete the information located under “Join Event Now” (highlighted in red in the image below). Then, click “Join Now.”

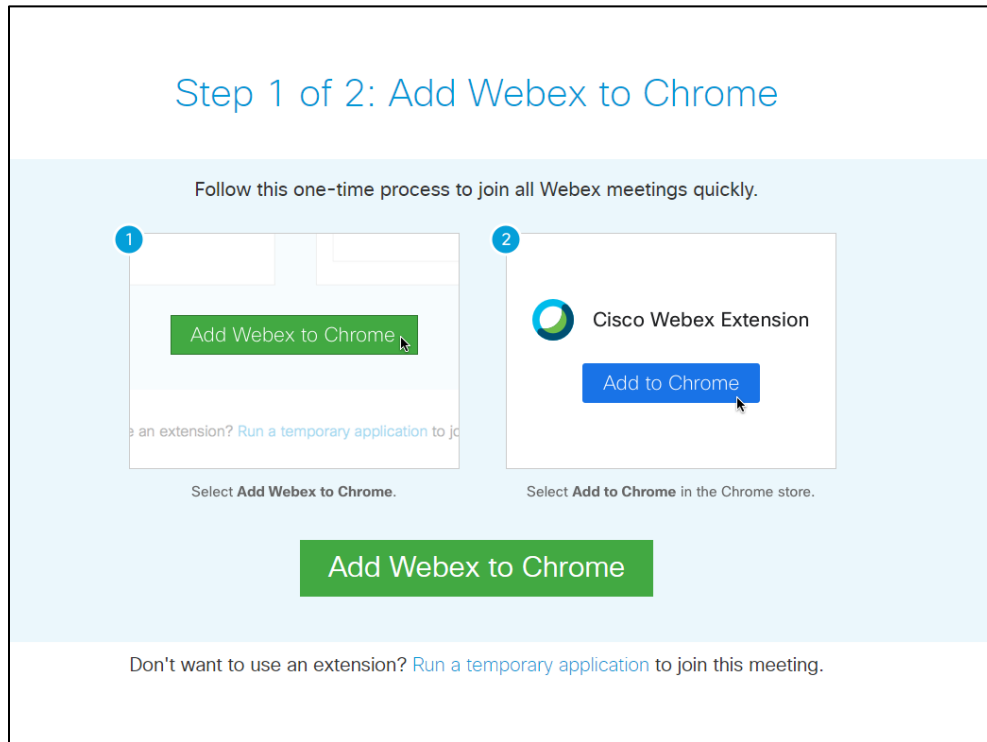
The screenshot shows the Cisco Webex event page. The event information includes: Event Information: December 29, 2020 Zoning Adjustment Hearing; Registration is required to join this event. The event status is 'Started (Register)'. The date and time is Tuesday, December 29, 2020 9:00 am Mountain Standard Time (Arizona, GMT-07:00). The duration is 9 hours. The description states that the hearing will be held virtually via a video conferencing platform. A red box highlights the 'Join Event Now' section, which contains fields for First name, Last name, Email address, and Event password. Below these fields is a 'Join Now' button, which is pointed to by an arrow from a callout box containing the text 'CLICK HERE'. There are also links for 'Join by browser NEW!' and 'start your event!'.

3. Complete the information on the following page in order to register for the virtual meeting, including your name, e-mail address, phone number, and address. **Check the box for Zoning Adjustment Case No. ZA-324-20-6 (Item 5).** For “Are you the applicant or representative?,” select “No” from the drop down menu. For “What is your position on the case?,” select “I am in favor of the item” from the drop down menu. Then click “Submit” on the bottom righthand corner of the webpage (highlighted in red in the image below).

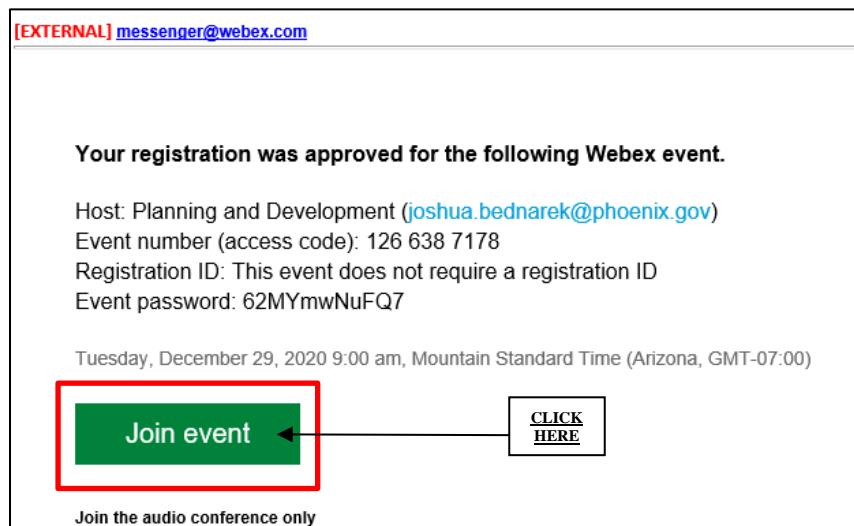
The screenshot shows the registration form for the December 29, 2020 Zoning Adjustment Hearing. The form asks for personal information including First name (Taylor), Last name (Moran), Email address (tmoran@swlaw.com), Phone number, Confirm email address, Company, Address 1, Address 2, City, ZIP/postal code, and Country/region (United States of America). It also asks for the Zoning Adjustment Case No. (with a list of items including ZA-324-20-6 (Item 5)), and whether the user is the applicant or representative (No) and their position on the case (I am in favor of the item). The 'Submit' button is highlighted with a red box.

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4. After clicking “Submit,” follow the instructions to Add Webex to your internet browser *or* click “Run a temporary application” to join this meeting.



You should also receive an automated e-mail from the City of Phoenix Planning and Development Department titled “Registration approved for Web seminar:” with a link to “Join event.”



Please call Taylor Moran at 602-382-6589 should you have any issues accessing the virtual Board of Adjustment meeting. Thank you.